

Quarterly Workforce Planning Professionals Meeting

AGENDA

Date October 9, 2014
Time 2:00 to 4:00 PM
Location CalHR – Leadership Conference Room

- ❖ **Welcome, Introductions, Announcements-** Stacie Calderon
- ❖ **CalHR Perspective-** Danielle Metzinger, Stacie Calderon, Erica Salinas
 - Workforce Planning Process
 - Timeline, beginning workforce planning, needs assessment, and buy-in
 - Metrics and Data Analysis
 - Capturing transfer data, MIRS reports, data analytics, metrics
 - Knowledge Transfer
 - Strategies and tips
- ❖ **Break**
- ❖ **Departments Perspective-** Erica Salinas, Don Gloor, Ezac Reyes
 - Workforce Planning Survey results
 - Department of Technology presentation
 - Department of Insurance presentation
- ❖ **Open Discussions-** Danielle Metzinger
 - What has it been like for your department to start (or re-start) workforce planning?
 - How has your department achieved buy-in for workforce planning?
 - What tips would you have for a department in the beginning phase of workforce planning?
 - What progress has your department made in workforce planning since last quarterly meeting?
- ❖ **Wrap Up-** Danielle Metzinger