

SROA/ISWAP

SROA/ISWAP Coordinator: Barbara Birt

Classification and Compensation Division
Department of Personnel Administration
1515 "S" Street, North Building, Suite 400
Sacramento, CA 95814

Regarding

Name: _____
SSA#: _____
Home Address: _____
Telephone: _____
Primary Class: _____ Current Salary: _____
Location Designation: _____

In accordance with PML 95-41, please place the above named State worker on the SROA/ISWAP lists indicated below:

	County	Job Class	Class Code	Meets Legal & Educational Requirements	Within Salary Range	Minimum Salary	Maximum Salary
1							
2							
3							
4							
5							
6							

I have verified that the above named individual meets the legal and educational requirements and the salary range restrictions of each of the classifications listed. Additionally, I have advised this employee that participants' names are included on SROA certs for informational purposes only, no preferential hiring status is gained. Their applications should be coded in the upper right corner, "ISWAP Participant."

Thank you for your assistance in this matter. If you have any questions, I can be reached at
() - .

Sincerely,

Return-to-Work Coordinator

Department/Work Site